

**SANGAMON COUNTY LEPC**  
3807 Ware Road, Springfield IL 62707  
(217) 789-2280

**AGENDA**

November 20, 2003  
8:30 AM  
Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (09/18/2003)

Recognition of LEPC members and visitors

Old Business

- Report on FEMA Local Emergency Operations Planning Grant
- Report on DOJ's Homeland Security Assessment and Strategy Program
- Other

New Business

- Tabletop Exercise
- Notifications, incidents and other filings since last meeting
- Other

Next meeting: January 15, 2004

Motion to adjourn

# **SANGAMON COUNTY LEPC**

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## **MINUTES OF THE SANGAMON COUNTY LEPC MEETING - November 20, 2003**

Members Present: John Brennan, Memorial Medical Center; David Butt, Sangamon County ESDA; Brian Churchill, St. John=s Hospital; Ray Cooke, Springfield Department of Public Health; Tom Fraase, Sangamon County Board; Glen Gardner, Mid-West Family Broadcasting; Matt Helms, Springfield Fire Department (retired); Mike Moos, Village of Sherman ESDA; Bill Russell, Sangamon County Rescue Squad and Kevin Switzer, Springfield Fire Department.

**I.** The Chairman, David Butt, called the meeting to order at 8:30 a.m.

**II.** Motion was made by Mike Moos, seconded by Bill Russell, to approve the minutes of the September 18, 2003, meeting as presented. The motion passed unanimously.

**III.** The Chairman recognized Matthew Roberts of the Springfield Department of Public Health as a visitor to the meeting.

**IV.** Old Business

Section 22, Weapons of Mass Destruction, of the Sangamon County Disaster Plan was distributed. The Chairman inquired if the committee wanted to pursue another grant to develop a Hazardous Materials Section. A motion was made by Brian Churchill, seconded by Kevin Switzer, to seek grant funds to develop an updated Hazardous Materials Section. The motion passed unanimously.

A report was given on the Department of Justice (DOJ) Homeland Security Assessment and Strategy. The grant will be distributed among 7 counties in our region. The grant is dependent on the assessment of preparedness and response. It was reported that some distribution of breathing PPE to law enforcement personnel is being conducted with funds from the previous DOJ grant.

**V.** New Business

A report was given on a Tabletop Exercise developed around the Hospital Incident Command System by John Brennan and Brian Churchill. The Chairman then used this scenario to involve the members of the LEPC. As the incident proceeded along its timeline, all members role played for the agency or discipline they represent.

Notifications, etc.: 1) FOIA request from Hanson Engineering for parcels north of Union Station by the new Abraham Lincoln Library where the state intends to build a parking ramp; 2) Sprint sent information on a new cellular tower (which stores battery acid) at 111 S. Third Street; 3) Formosa Plastics reported a vinyl chloride release on November 11, 2003. It is estimated that 15 pounds of vinyl chloride was released and reported to have been contained within the plant.

**VI.** The next meeting of the Sangamon County LEPC is scheduled for January 15, 2004, at 8:30 a.m.

The Chairman thanked everyone for their full participation in today=s tabletop exercise. A motion to adjourn was made by Matt Helms, seconded by Mike Moss to adjourn the meeting at 10:10 a.m.